

Terms of reference for National Engagement Strategies (NES) facilitator

The ILC

ILC is a coalition of 152 organisations representing 56 countries, working together to promote secure and equitable access to land for rural people, mainly through capacity building, knowledge sharing and advocacy. Over the past decade, the International Land Coalition (ILC) has advanced its mission by promoting secure access to land for rural people through capacity building, dialogue, and advocacy. ILC strives to overcome any practices in its operations or those of its members that perpetuate the marginalisation of any section of society, and in particular of women.

The CSRC

CSRC is one the leading NGOs working on land rights in Nepal. CSRC pursues the twin objectives of empowering poor farmers to claim their rights while ensuring that land reform is high on the political agenda. CSRC educates and organises people to claim their basic rights to land. The programmes of CSRC have focused on strengthening community organizations, capacitating human rights defenders, improving livelihoods and promoting land and agrarian reform. CSRC has constantly worked to transform discriminatory and unjust social relations by organizing landless, land poor and marginalised communities to claim and exercise their rights.

The NES

With the aim of influencing the formulation and implementation of national land policy for the benefit of rural people, the ILC is committed to work in selected countries with a coherent, coordinated, and long-term engagement through country-specific National Engagement Strategies (NES).

The NES are the result of consultative and inclusive processes that involve diverse actors and sectors. In many countries, the development of a NES encourages the involvement of national and international civil society organisations that are not members of the ILC, as well as IGOs and relevant government entities and private sector organisations.

The strategies are formulated through multi-stakeholder consultations and are progressively implemented based on the unique circumstances of each country and its political context.

The aim of the NES is to identify and act upon the land governance-related challenges facing the country. A key focus of the NES is to assess the adequacy of the existing land governance framework and to formulate and advocate for appropriate land governance reforms.

Job description for NES facilitators

Job title: National Engagement Strategy facilitator

Key responsibilities and tasks

The NES facilitator will have two main responsibilities:

(a) Managing and coordinating the implementation of the annual NES action plan. Specific tasks include:

- Facilitating the formulation of the annual NES framework and work plan, including organising face to face meetings with all involved members and keeping such meetings focused on joint interests;
- Ensuring a timely implementation of activities in line with yearly action plan timeline;
- Developing and implementing an M&E system – in collaboration with ILC Secretariat M&E officer - that is rooted in ILC's system and takes advantage of existing tools¹;
- Ensuring adequate quarterly reporting on NES activities to NES Steering Committee, implementing partners and ILC Secretariat;
- Supporting and coordinating fundraising efforts by NES SC members, including liaising with potential donors (among which ILC Strategic Partners) and drafting of proposals; and
- Taking care of administrative duties, including management of financial agreements, and ensuring that all members have access to relevant administrative information.

(b) Facilitating the work of NES platform and enhancing it², specific tasks include:

- Overseeing and coordinating the institutional life of the platform including through the organisation of and reporting on platform and other NES-related meetings;
- Ensuring proper communication flow and knowledge sharing within the platform (e.g. mailing lists, e-bulletins, on-line repository for knowledge products, shared calendar of events, etc.);
- Promote and support capacity building activities for members of the platforms;
- Increasing the visibility of NES process and related initiatives and activities at national level through proper communications strategy and means (e.g. NES website, logo, etc.) so to increase its inclusiveness and political credibility;
- Facilitating civil society members' dialogue with governmental institutions and private sector where possible;

¹ The M&E system should include meeting/workshop/activity attendance disaggregated by gender.

² The dynamics in national platforms are diverse, the role of the facilitator is to use and build on existing platform practices - when they prove to be effective- rather than replace them.

- Establishing new strategic alliances with potential partners from civil society, intergovernmental organisations, government and public institutions and international financial partners;
- Ensuring proper linkages with other national processes and initiatives on land so to avoid overlaps and work on potential synergies; and
- Organise sharing and joint planning sessions with international ILC members (both CSOs and IGOs) and Strategic Partners with a presence in the country.

Reporting and supervision

The NES facilitator will be hired and supervised by the NES Steering/Coordination Committee (SC), or by ILC members in countries where no such committees have been set in place, and will report to the SC and while keeping ILC global and/regional Secretariat informed. The reporting will consist in a quarterly general report on activities and institutional life of the platform, and in a monthly as well as in a quarterly synthetic update on activities that will be used for ILC's outside communication at the regional and global levels (Monthly Updates).