

Community Self Reliance Centre

JD for Sub-Engineer



1. Job summary

The Sub Engineer (Reconstruction) will be responsible for implementation and supervision of construction activities mainly small mitigation measures and community identified projects. Also responsible for technical support and provide feedback to House owners to construct Earthquake Resistant Building, Operate and manage Resource Center (Information Center) and conducting earthquake resilient mason training to craft persons as required by the project. S/He is primarily working together in close coordination with Program Coordinator, Shelter Technical Officer of CSRC and District Shelter Coordinator, Quality assurance officers of CARE Nepal (Reconstruction) and DRR, GBV and Protection Officer and other reconstruction projects.

2. Key responsibility and functions :

- Supervise and organize technical training to skilled and semiskilled masons.
- Train skilled and semiskilled mason during construction period.
- Conduct awareness session on Build Back Safer to house owners and community people.
- Support and facilitate in the various technical training that are going to be conducted during project period as per requirement.
- Worked in a close coordination with NRA engineer.
- Support to Shelter Technical Officer to prepare details design, drawing and cost estimation of community identify projects (Small scale mitigation Activities).
- Prepare local material and skilled labor breakdown sheet of each community identified projects.
- Prepare and Support to finalize drawing and Bill of Quantity (B.O.Q) for community identified projects.
- Assess the quality and sufficiency of building materials on time before the construction work starts.
- Provide technical support to community, mobile teams and local authorities to improve quality of constructions.
- Submit regular reports, updates (Monthly, Weekly and Periodic) to the Shelter Technical Officer/Program Coordinator progress regarding housing reconstruction and DRR related activities.
- Support to Program Coordinator/Shelter Technical Officer in preparation of Detail Implementation Plan, Procurement, M&E plan.
- Conduct social audit at project site and ensure accountability through the project cycle with coordination between ward level stakeholders and Superiors.
- Be proactive in bringing innovations and taking new initiatives in the project and the organization.
- Maintain field relevant project documentation and visibility as per project proposal.
- Accountable as per above mentioned duties and Responsibilities as well as organization's rules and regulations.