

BIDDING DOCUMENT

PROCUREMENT OF

Irrigation Scheme Installation Service

National Competitive Bidding (NCB)

Community Self Reliance Centre (CSRC)

Tokha-7, Dhapasi, Kathmandu, Nepal

Tel.: +977-1-4957005

E-mail: landrights@csrcnepal.org

June, 2026



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Table of Contents

1. Introduction	3
1.1. Invitation to Bid	3
1.2. Summary of Bid	3
1.3. Office Contact.....	3
2. Instructions for intending to respond and submitting of Bids	4
3. Required Written Response	4
3.1. Company Information	5
3.2. Description of Service for Irrigation Scheme Installation;	6
3.3. Timing & Delivery	8
3.4. Pricing and Pricing Methodology	8
4. Evaluation	8
4.1. Evaluation Criteria.....	8
4.2. Grounds for disqualification of Bid.....	9
Annex 1: Self Declaration Statement	10
Annex 2: Detailed Quantity Estimation for Installation of six-inch diameter deep boring/irrigation schemes 11	
Annex 3: Technical Evaluation Sheet of materials to be used in installation of 6” diameter boring work	12



1. Introduction

1.1. Invitation to Bid

The Community Self Reliance Centre (CSRC), with the financial and technical assistance of UN-Habitat Nepal and Good Neighbors International (GNI) Nepal, has been implementing the "A Safety Net of Innovative Land Tenure Solutions for Near-Landless Sharecroppers" **MAFRA- Climate Smart Agriculture (CSA) program** in four local governments of Deukhuri valley, Dang district: Lamahi Municipality, Rapti Rural Municipality, Gadhwaha Rural Municipality and Rajpur Rural Municipality. The main objective of the MAFRA-CSA program is to contribute to **Nepal's climate commitments** for green and just development by **introducing innovative approaches** to reduce landlessness and improve resilient land use and livelihoods in the targeted municipalities

Through this program, CSRC has been promoting the installation of climate-smart irrigation facilities to address irrigation issues. To enhance and strengthen community resilience to climate change by introducing and supporting improved technologies, the MAFRA-Climate Smart Agriculture (CSA) program will install climate-smart irrigation facilities in the targeted four local governments of the Deukhuri Valley, Dang. Therefore, we invite your company/firm to submit a bid for the irrigation schemes installation service based on the specifications, requirements, and terms and conditions outlined in this Bid document. The Bid describes our current needs however, these needs and specifications can be changed if CSRC feels it necessary.

1.2. Summary of Bid

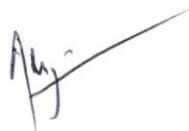
The objective of the Bid is to enter into an agreement with suppliers for Irrigation Scheme Installation for farmers' groups/Land Rights Forum. This award will be conditional on the ability of suppliers to provide services that meet CSRC standard specification (as attached) in accordance with the delivery schedule.

While the successful bidder may be designated as the primary company/firm, this agreement will not constitute an exclusive contract. If a supplier fails to meet the agreed delivery schedule, another supplier shall be sought by CSRC for the service to ensure that the needs of CSRC are met.

1.3. Office Contact

Suppliers will submit any inquiries, responses of intention to the bid, clarifications, or requests relating to this Bid by **19 June 2026** to the following email address:

landrights@csrcnepal.org



2. Instructions for intending to respond and submitting Bids

1. Bidder must submit the bid document with the organization's stamp and authorized signature on each page.
2. Bidder must quote the price for irrigation scheme installation; otherwise the CSRC reserves the right to reject the bid document.
3. Bidder must fill the rate in the Bid form clearly both in figures and words, and if there is any variation in figures and words, the rate written in words will be the valid one.
4. Sealed Bids must be submitted to the address below:

CSRC, Tokha-07, Dhapasi, Kathmandu or

CSRC, Field Office, Lamahi-05, Dang

on or before **5:00 PM on 22 June 2026**. Documents received after this deadline shall not be accepted.

5. Bid must be valid up to **August 2026**, counting from the day of bid opening. Bidder shall deposit 2.5 % cash or bank guarantee of the total bidding price including VAT at the time of bid document submission, and the bidder awarded with the contract shall deposit an additional 2.5% of the contract amount as a security deposit in the bank account of CSRC Nepal before the conclusion of the procurement contract.

BANK DETAILS:

Nepal Investment Mega Bank Limited,

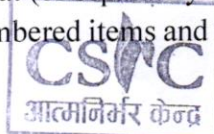
Account Holder Name: Community Self Reliance Centre

Account No: 28101050250979

6. Bidder awarded contract must deliver the services **to the irrigation installation sites**. CSRC will not be responsible for any damage or losses during transportation and service delivery. Verification by CSRC staff will be done before the service delivery.
7. All bidders' responses and supporting documentation will become the property of CSRC and will not be returned.
8. CSRC reserves the right to select any option or combination of options that best meet its business requirements and to hold discussions with any bidders at any time at its absolute discretion without informing other bidders.
9. This Bid document is provided for the exclusive use of interested suppliers. Copies of the documents obtained from other sources shall not be considered valid.
10. It is mandatory that the company/firm should submit Materials Photo and Catalogue (also fill the Technical Evaluation sheet, which is base of technical review and scoring) they had quoted along with bid documents for quality assurance and in the case of equipment, short listed vendors should provide a sample or its manual.
11. CSRC will not be liable for any costs incurred by the company/firm in the preparation of any offers, documentation, or presentations relating to this Bid.

3. Required Written Response

Company/firm must respond in a format (or separately attached to the Bid document) that refers to the following sections and numbered items and must specifically address each and



every request for information contained herein. If the Bidder is unable to comply with any information requested, an explanation must be provided as part of the response.

3.1. Company Information

A) Legal Documents (Compulsory)

- Copy of Company/firm Registration Certificate with the latest renewal.
- Copy of VAT Registration Certificate.
- Copy of Tax Clearance Certificate (FY 2081/082)

B) Other Documents (Optional)

- Copies of the Audit Report of the last fiscal year.
- Copies of documents reflecting relevant work experience in partnership with GoN, government agencies, INGOs, NGOs or private agencies.
- Company profile with company details.



3.2. Description of Service for Irrigation Scheme Installation;

CSRC requires the below-mentioned services with the following specifications. Bidders must quote a price on the table below with VAT. Bidders must quote quality-certified materials and mention the brand or made in of the goods (where applicable) that you offer in the quoted price. The sites for the installation of the six-inch (6") boring irrigation facilities are:

- ✓ Lamahi Municipality-3, Uttarbangaun, Deukhuri, Dang
- ✓ Gadhawa Rural Municipality-5, Simalatara, Deukhuri, Dang
- ✓ Gadhawa Rural Municipality-6, Aatipakar, Deukhuri, Dang
- ✓ Rajpur Rural Municipality-2, Chaffa, Deukhuri, Dang
- ✓ Rajpur Rural Municipality-3, Nausarha, Deukhuri, Dang

S.N	Service Name	Specification	Unit	No. of irrigation installation schemes	Estimated depth of bore holes per unit (meter)	Rate Excluding VAT per Unit		Total Amount for 5 schemes
						In figures	In words	
1	Installation of Irrigation Scheme, including supply of complete necessary materials and water motor pump	The Boring should be of 6-inch diameter including all the complete materials required for the installation and water discharge along with 3HP submersible motor pump, Indian brand is preferred.	meter	5	45			



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	Total Amount	
	VAT@13%	
	Grand Total	
Total Amount in words:		

Note: The depth of the borehole is just an estimated quantity, while boring, the depth may be more or less than the estimated quantity and the exact depth of the boring works will be confirmed after the completion of installation works. The company firm should quote the price including transportation up to above ,mentioned irrigation installation sites of Deukhuri, Dang.

Signature: _____

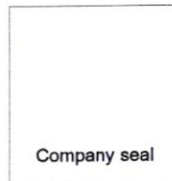
Position/Title: _____

Name of Company/Firm: _____

Address: _____

Contact Number: _____

Date: _____



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3.3. Timing & Delivery

Installation of the irrigation schemes must be completed within **21 days of entering into agreement.** Time is of the essence; therefore, if the delivery of the Service is later than the stipulated time, a penalty of 2.5 % may be charged. The penalty will be deducted at the time of payment. (Special cases will be considered).

3.4. Pricing and Pricing Methodology

1. All prices quoted must remain valid and available for acceptance by CSRC up to **August 2026.**
2. All prices quoted must be mentioned, including VAT or not. If not mentioned it is assumed as including VAT.
3. All prices quoted must include transportation, materials, and any other costs. If not mentioned, it is assumed that the price quotation is inclusive of the incurring costs thereon.
4. Undisputed invoices shall be paid within twenty (20) days from the date of receipt of the original invoice and certification of completed work.
5. Payment shall be made to the company/firm only upon successful installation of the boring and upon verification of adequate water discharge from the borehole, as confirmed through field inspection.
6. CSRC will not be responsible for proceeding with the payment if the company fails to install the irrigation schemes and discharge adequate water from the borehole.
7. Payment will be made only after the water is extracted from the irrigation facility installation sites.
8. Payment will be made via an account payee cheque.

4. Evaluation

4.1. Evaluation Criteria

CSRC will evaluate the submitted Bid forms and select a service supplier, to its absolute discretion. Criteria that may be used includes but is not limited to the following:

Criteria	Weightage
1. Competitive Price (Lowest Price will get a full mark)	60
2. Product Quality: (Tender committee reviews the brand mentioned by suppliers and also reviews the sample of the goods and marked the number considering the following areas) (Annex-3). <ul style="list-style-type: none">• Exactly as per specification or above 30• Close to the provided Specification (Meet the minimum requirement) 20• Does not meet the minimum requirement 0	30



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3. Experience with particular work	10
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4.2. Grounds for disqualification of Bid

Bidders will be excluded from participation in a bidding process if:

1. Have any conflicts of interest that may have been entering into a contract with CSRC.
2. Bankrupt, or being wound up, or having their affairs administered by the courts.
3. They have been guilty of professional misconduct proven by any means that CSRC can justify.
4. During the contract, if it is found that any child labor and/or child is being exploited, abused, and sexually harassed, the contract shall be terminated immediately. CSRC will not be responsible for any loss that occurs if it is found guilty.

Bidders must certify that they are not in one of the situations above.

CSRC reserves the right to accept or reject any/all Bid forms or cancel the whole process without any necessary justification.

5. Please submit your sealed Bid document to:

CSRC Office, Tokha-07, Dhapasi, Kathmandu
 CSRC Office, Lamahi-05, Dang

The bid submission through email shall be held invalid.

By signing below, you confirm your acceptance of the above condition of the Bid:



Annex 1: Self Declaration Statement

Declaration on Conflict of Interest and Ethical Conduct

We, the undersigned, confirm in the preparation of our Bid that:

1. Neither we, nor any of our employees, associates, agents, shareholders, consultants, partners or their relatives or associates have any relationship that could be regarded as a conflict of interest as set out in the Bidding Documents.
2. Neither we nor any of our employees, associates, agents, shareholders, partners, consultants or their relatives or associates have entered into corrupt, fraudulent, coercive or collusive practices in respect of our bid or proposal.
3. Neither are we bankrupt or being wound up or having any affairs administered by the courts, nor have we entered into an arrangement with creditors, suspended business activities, or are the subject of proceedings concerning those matters, nor are in any analogous situation arising from a similar procedure provided for in national legislation or regulations.
4. That no payments in connection with this procurement exercise have been made by us or our associates, agents, shareholders, partners or their relatives or associates to any of the staff, associates, consultants, employees or relatives of such who are involved with the procurement process on behalf of the Procuring Entity.
5. That no child labor and/or child will be exploited, abused, and sexually harassed on exercising the bidding process.

Authorized Signature: _____

Name and Title of Signatory: _____

Name of Bidder: _____

Stamp/Seal



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Annex 2: Detailed Quantity Estimation for Installation of six-inch diameter deep boring/irrigation schemes

S.N.	Description	Unit	Quantity
A	Provisional Sum		
1	Transportation charge, Tools and plants, including Labour Charge.	LS	1.00
B	Drilling Works		
1	Site Preparation for Drilling Works a) Rig setting up & preparation of mud pit b) Camp setting and preparation, including site clearance c) Assembling centralizing and sinking of the guide pipe of size 22" dia. To a depth of 10m	No	1.00
2	Recondition of the borehole before lowering the pipe assembly of 10"/6" dia. To a depth of 100m and beyond	m	45.00
3	Drilling and driving of well assembly all complete and Lowering of Pipe assembly of 10"/6" dia to a depth of 100m and beyond with all accessories		
	150mm (6") blind pipe/MS Casing Pipe	m	35.00
	150 mm (6") slotted pipe	m	10.00
	6/10" reducer	nos	1.00
	10" flange	set	1.00
	2" nipple	nos	1.00
	10" gasket	Set	1.00
	welding rod	pack	9.00
	oxygen gas	cyl	1.50
	Acetylene gas	cyl	0.75
	pea gravel	cum	3.00
4	Well development by Compressor	Hrs	6
5	Well development by Pump	Hrs	6
6	Pump test (Time drawdown test)	Hrs	4
C	Pump and Accessories		
1	Supply of 3 HP Submersible Pump, Head Range - 60m. S/D with complete set	Set	1
2	Supply and installation of Panel Board suitable for 3 HP Submersible Pump	Set	1
3	Supply and installation of Submersible Flat Cable 4 mm Sq.	m	50
4	PN-10/NS 40, HDPE pipe 50 mm dia with Socket, Nipple, Supporting Wire etc.	m	25
5	Supply and installation of the pump and Accessories all complete (Installation charge and fitting)	Job	1
6	Supply and installation of Tochen cable, 6mm	RM	45

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Annex 3: Technical Evaluation Sheet of materials to be used in the installation of 6” diameter boring work

S.N.	Description	Specification	Made in/Brand	Photo
1	MS Casing Pipe/Blind Pipe	150 mm, 6” Diameter, NS certified		
2	Submersible water motor pump	3HP, Indian Brand motor with all necessary set, Head Range 60 m		
3	Pannel board	Suitable for a 3HP motor		



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